



KMP COLLEGE OF ENGINEERING, CHERUKUNNAM

Semester Registration Form

Date of commencement of session on -----/-----/-----

1) Name of the student(in capital) Date of birth(dd /mm /yyyy) Admission No.	
2) Present postal Address(with telephone number)	
3) Name of the parent/Guardian Address for communication with PIN code. Mobile No. Email ID.	
4) Details of semester attended Semester: Branch: Roll No:	
5) Semester to which registration is sought	
6) a) Whether registered & attended the University examinations for the last semester studied. b) If No, Give the reason there of.	Yes <input type="checkbox"/> No <input type="checkbox"/>
7) a) Whether applied and granted condonation /s of shortage of attendance pertaining to any of the previous semesters	Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, *(fill the table in the next page)
8) a) Whether eligible for fee concession	Yes <input type="checkbox"/> No <input type="checkbox"/>
b) If Yes , specify	SC <input type="checkbox"/> ST <input type="checkbox"/> OEC <input type="checkbox"/> Fee Waiver Scheme <input type="checkbox"/>
9) Fees details <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Government Management NRI	Tuition Fees: Special Fees: PTA :

***Details of semester wise condonation (s) Granted:**

Serial No.	Semester	Academic Year	Particular Semester Details				Number of days condonation granted by the University
			Starting date	Ending date	No: of working days	No: of days attended	
1							
2							

Details of semester wise subjects(which are to be passed):

Semester	Subject code	Subject

Semester	Subject code	Subject

Declaration

I declare that the particulars furnished are true to best of my knowledge and I shall undergo any punishment including expulsion if any of the above statement is false.

Place:

Date :

Signature of student

Recommendations of staff Advisor & Head of Department

The particulars given as above are verified and found correct with respect to the student record. Promotion is recommended. Prescribed fee may be collected.

Signature:

Name of staff Advisor:

Signature:

Name of Head of Department:

For Office use

Book No.	Receipt No.	Date	Amount	Remarks

Clerk:

Accountant:

Admitted to----- Semester with effect from ----- with Roll No -----

Head of Department

Principal

- Note:** i) The student can obtain this form from the advisor. Correctly fill them & tick (✓) the respective boxes given and get it recommended by the staff advisor and the H.O.D. Remit the correct Fees in the office and get the fee receipt.
 ii) The forms collected in the office will be send to the respective advisors / H.O.D.
 iii) The advisors will give the effective date of admission to new semester and new Roll Numbers. Preferably the students may be listed in the same sequence as their name appears in the university nominal roll list. So that the sessional marks entry and verifications will be easy, fast and accurate.
 iv) Advisors will keep the forms of their students semester wise along with the students records.